

APPENDIX C

**CHARGING DIGEST - Housing Services**

2020/21 Actual	2021/22 Budget	2022/23 Budget	Business Unit	Service Provided	2021/22 Charge Levied			2022/23 Proposed Charge			Comments
					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	
53,291	51,921	52,959	<b>Housing Multiple Occupation</b>	Type of Property							
				Single Let	245.00		20.00	249.90		20.40	Affiliation fee not applicable. Phased out from June 2019.
				2 Flats	367.00		20.00	374.34		20.40	
				3 Flats	490.00		40.00	499.80		40.80	
				4 Flats	612.00		60.00	624.24		61.20	
				5 Flats	734.00		80.00	748.68		81.60	
				6+ Flats	857.00		100.00	874.14		102.00	
				3 Sharing	388.00		20.00	395.76		20.40	
				4-6 Sharing	530.00		40.00	540.60		40.80	
				7-10 Sharing	673.00		60.00	686.46		61.20	
				11+ Sharing	816.00		80.00	832.32		81.60	
			<b>Housing Act 2004 Notice Fees</b>	Enforcement fee	75.00			76.50			Hourly fee
			<b>Empty Properties/Houses into Homes</b>	Land Registry Charge:							Proposed charge at maximum permitted threshold (Report required)
				Loan Value £1-£149,999	50.00			50.00			
				Loan Value £150,000	70.00			70.00			
				Administration Fee: Loan Amount							
				£0 - £50,000	295.00			295.00			
				£50,001 - £100,000	395.00			395.00			
				£100,001 - £150,000	495.00			495.00			
			<b>Mobile Home Site Licensing</b>	Set up Cost:							
				Initial Licence (Year 1)	306.30			312.42			
				Re-licence (Year 5)	0.00			0.00			
				Administration Cost of Licence:							
				Initial Licence (Year 1)	81.69			83.33			
				Re-licence (Year 5)	81.69			83.33			
				Cost per Pitch:							
				Initial Licence (Year 1)	9.92			10.12			
				Re-licence (Year 5)	9.92			10.12			

APPENDIX C

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					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £		
			<u>Home Repayment Loans</u>	<b>Lifetime Loans</b> Applicant contribution 250.00 Grant contribution 0.00 <b>Repayment Loans</b> Applicant Contribution 500.00 Grant contribution 0.00 <b>ERA's</b> Applicant Contribution 50.00								
			<u>Valleys Task Force</u>	Surveying service to RCT	14.96							Hourly Rate. Ending 31 March 2022

APPENDIX C

**CHARGING DIGEST - Environment department**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
16,241	16,241	16,566	<u>Planning</u> Administration	<u>Street Naming &amp; Numbering:</u>  House name change  Add a name to an existing numbered Property  House Naming or Numbering for <b>one dwelling</b>  Development with <b>NO</b> street name [Residential & Commercial]  Development with a <b>NEW</b> street name [Residential & Commercial]	  35.00  35.00  35.00  35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [75+]  150.00 per street + 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [76+]	  35.00  35.00  35.00  35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [75+]  150.00 per street + 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [76+]	  Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.

APPENDIX C

**CHARGING DIGEST - Environment department**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				Property Conversion into Flats or Units [Residential & Commercial]	35.00 + 15.00 per Flat/Unit	35.00 + 15.00 per Flat/Unit	Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Amending schedule of development already issued following plot changes by developer	35.00 per plot	35.00 per plot	Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources.
				Renaming a street at residents request or Naming a road where no name exists	150.00 + 35.00 per property legal costs & replacement street nameplate costs	150.00 + 35.00 per property legal costs & replacement street nameplate costs	Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources.
				Provision of official address confirmation for customer, solicitors and conveyancers	30.00	30.00	Covers the cost of (historic) investigations, officer time and resources.
				To add or change a commercial trading name to a business premises	No Fee	No Fee	This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information.
				Request to investigate any address anomaly	No Fee	No Fee	This is because it is in the interests of the residents and emergency services to have all anomalies corrected.
				Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF	No Fee	No Fee	Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required planning and/or Building Regulation permissions.

APPENDIX C

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2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
95,607	194,912	198,810	<b>Minerals</b>	Provision of a case officer service in relation to mineral planning applications for new sites or extensions to existing sites	90% of the Planning Application Fee (up to a maximum of 34,500 where SLA in place)	90% of the Planning Application Fee (up to a maximum of 34,500 where SLA in place)	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation). Reduced to reflect administrative costs which remain the responsibility of the client LPA.
				Provision of a case officer service in relation to mineral planning applications for variation of conditions and applications for Periodic Review of Conditions	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)	
					35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)	
					32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)	

APPENDIX C

**CHARGING DIGEST - Environment department**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				Pre application discussions with prospective applicants/agents	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)	Fee to be refunded if it results in a planning application.
					35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)	
					32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)	
				Preparation of Prohibition Orders	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)	Includes attendance at any Appeal hearing/inquiry.
					35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)	
				Monitoring mineral and landfill sites in accordance with an annual programme established (by agreement) under the provisions of the Town & Country Planning (Fees for Applications and Deemed Applications) (Amendment No 2) (Wales) Regulations 2006	The established monitoring fee (currently 400.00 for active sites and 135.00 for dormant sites)	The established monitoring fee (currently 400.00 for active sites and 135.00 for dormant sites)	Includes the preparation of reports of monitoring visits, identifying breaches of planning control and advising on appropriate action in respect of breaches of planning control. Set at a national level by Welsh Government.
				Additional site monitoring over and above that identified in the annual programme established at the beginning of each calendar year (by agreement)	32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)	

APPENDIX C

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2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				<p>Taking of formal enforcement action considered to be expedient in relation to breaches of planning control identified at mineral sites</p> <p>Preparation and presentation of evidence at any Appeal hearings, inquiry or court proceedings (when not covered by a planning application fee)</p> <p>Any minerals/waste work not covered by any of the above categories</p>	<p>44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)</p> <p>35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)</p> <p>35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)</p> <p>35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)</p>	<p>45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)</p> <p>36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)</p> <p>36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>45.39 per hour (with SLA) 49.93 (without SLA) inclusive of expenses (Manager)</p> <p>36.03 per hour (with SLA) 39.63 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.99 per hour (with SLA) 36.28 (without SLA) inclusive of expenses (Monitoring Officer)</p>	

APPENDIX C

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2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
30,075	32,100	32,742	<b>Development Management</b>	Chargeable Pre-application and post consent advice in relation to Developments of National Significance (DNS) (Planning Wales Act 2015) and Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008)	Subject to individual planning performance agreements/Service level agreements	Subject to individual planning performance agreements/Service level agreements	Process agreed at Full Council on the 25th January 2017.
805,981	892,907	910,765		Provision of a case officer service in relation to all formal planning applications	See attached breakdown of planning application fees	See attached breakdown of planning application fees	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation).
0	0	0		High Hedge complaint charge	New for 2022/23	320.00	Introduction of a fixed charge to fund the services of a tree surgeon to evaluate if the 'reasonable enjoyment' of their home is being affected by the height of a neighbouring hedge.
368,943	432,125	440,768	<b>Building Control</b>	Building Regulation Charges	Costs on a case by case basis - quotations available directly from the Building Control Section	Costs on a case by case basis - quotations available directly from the Building Control Section	Completed the increase in fees by 5% across the fee structure in April 2021.
0	60,000	61,200		Search Fees	No fee	20.00 per search	Introduction of charges for personal searches.



APPENDIX C

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0	355	362	<b>Forward Planning</b>	Local Development Plan - Charge for Purchase	75.00 per copy	75.00 per copy	Fixed charge for the purchase of hard copies of the LDP.
0	0	0		Affordable Housing Viability Model - access charge	50.00 per release of model	50.00 per release of model	Reflects the release and administration of the regional model as part of site viability assessments.
				Provision of an internal Planning consultancy service through the production of Planning and Development Briefs, preparation and submission of Planning Applications (incl. supporting material) and other bespoke planning work to guide developmental considerations and assist in asset disposal.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Reflects the ongoing 'not for profit' consultancy arrangement. The delivery of the project subject to review in light of the statutory work commitments and the impact on generating income.
0	0	0	<b>Conservation - Common Land Fees</b>	Correction of a mistake made by registration Authority	No fee	No fee	Estimated 6 hours work.
				Correction of any other mistake that would not affect the extent of Common Land or Village Green, or what can be done by virtue of a right of common	169.80	178.80	
				Removing duplicate entry from register	No fee	No fee	Estimated 1 hours work.
				Updating of names and addresses referred to in a register	28.30	29.80	
				Updating an entry to take in to account accretion or diluvian	28.30	29.80	Estimated 1 hours work.
				Non- Registration of Common Land or Village Green	No fee	No fee	New charge for 2022/23 to cover copying costs of common land register
				Waste Land of the Manor not registered as common land	No fee	No fee	
			Providing a copy of the common land register	New for 2022/23	20p per side of a sheet	Estimated 40 hours work.	
			Deregistration of certain land registered as common land or as town or village green	1,132.00	1,192.00		
49,392	61,053	62,274	<b>Built Heritage skills training</b>	Craft skills training	on application	on application	Broad variety of prices depending upon the length of course & the level of knowledge imparted.

## APPENDIX C

### Planning Application Fees in Wales

The fee should be paid at the time the Application is submitted.

#### All Outline Applications - site area

£460 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£460 per 0.1 hectare
£11,500 + £120 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000	More than 2.5 hectares	£11,500 + £120 per 0.1 hectare

#### Householder Applications

Alterations/extensions to a <b>single dwelling</b> , including works within boundary (such as domestic garages, garden sheds, gates, fences, boundary walls etc)	Single dwelling (excluding flats)	£230
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#### FULL APPLICATIONS (and First Submissions of Reserved Matters)

Alterations/extensions to <b>two or more dwellings</b> , including works within boundaries	Two or more dwellings (or one or more flats)	£460
<b>New dwellings</b> (up to and including 50)	New dwellings (not more than 50)	£460 per dwelling
<b>New dwellings</b> (for <b>more than 50</b> ) £23,000 + £120 per additional dwelling in excess of 50 up to a maximum fee of £300,000	New dwellings (more than 50)	£23,000 + £120 per additional dwelling

#### Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):

Increase of floor space	No increase in gross floor space or no more than 40m <sup>2</sup>	£230
Increase of floor space	More than 40m <sup>2</sup> but no more than 75m <sup>2</sup>	£460
Increase of floor space	More than 75m <sup>2</sup>	£460 for each 75m <sup>2</sup> or part thereof to a maximum of £300,000

#### The erection of buildings (on land used for agriculture for agricultural purposes)

Site area	Not more than 465m <sup>2</sup>	£85
Site area	More than 465m <sup>2</sup> but not more than 540m <sup>2</sup>	£460
Site area	More than 540m <sup>2</sup>	£460 for first 540m <sup>2</sup> + £460 for each 75m <sup>2</sup> (or part thereof) in excess of 540m <sup>2</sup> up to a maximum of £300,000

#### Erection of glasshouses (on land used for the purposes of agriculture)

Gross Floor space	Not more than 465m <sup>2</sup>	£85
Gross Floor space	More than 465m <sup>2</sup>	£2,600

#### Erection/alterations/replacement of plant and machinery

Site area	Not more than 5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£23,000 + additional £120 for each 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £300,000

#### Applications other than Building Works

<b>Car parks, service roads or other accesses</b> On land used for or by a single undertaking, and where the development is required for a purpose incidental to the existing use of the land.	For existing uses	£230
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#### Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000

#### Operations connected with exploratory drilling for oil or natural gas

Site area	Not more than 7.5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000

#### Other operations (winning and working of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000
Other operations (not coming within any of the above categories)	Any site area	£230 for each 0.1 hectare (or part thereof) up to a maximum of £300,000

#### Fees in respect of the monitoring of mining and landfill sites

The maximum number of site visits to any one such site for which a fee is payable under this regulation in any period of 12 months beginning with the date of the first visit during that period is:-	where the site is an active site: 8	£400 (where the whole or a part of the site is an active site)
	where the site is an inactive site: 1	£135 (where the site is an inactive site)

## APPENDIX C

### Lawful Development Certificate (LDC)

Existing use or operation		Same as Full
Existing use or operation - lawful not to comply with any condition or limitation		£230
Proposed use or operation		Half the normal planning fee

### Prior Approval

Agricultural and Forestry buildings & operations or demolition of buildings		£100
Telecommunications Code Systems Operators		£460

### Reserved Matters

Application for removal or variation of a condition following grant of planning permission		£230
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £460 due

### Change of Use of a building to use as one or more separate dwelling houses, or other cases

Change of use of a single dwelling to be used for two or more dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 up to a maximum of £300,000
Change of use of a building for 1 or more separate dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 to a maximum of £300,000
<b>Other material change of use</b> of building or land		£460

### Fees for post submission amendments to major development applications

Post submission amendments (Major)		£230
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### Application for a Non-material Amendment Following a Grant of Planning Permission

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

### Fees for Discharge of Conditions

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

### Removal or Variation of a condition

Application for removal or variation of a condition following grant of planning permission		£230
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### Renewal

Renew unimplemented permission within the time period		£230
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### Appropriate Alternative Development

Certificates of Appropriate Alternative Development		£230
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### Advertising

Relating to the business on the premises		£120
Advance signs which are not situated on or visible from the site, directing the public to a business		£120
Other advertisements		£460

### Hazardous Substance Consent

New consent without previous conditions		£200
In excess of twice the control quantity		£400
All other cases		£250
Continuation of Hazardous Substance Consent		£250

### Cross Boundary Applications

Where applications are made for planning permission, for approval of reserved matters or for certificates of lawful use or development which relate to land in the area of two or more local planning authorities, a fee is payable to each local planning authority. The fee payable is calculated in the normal manner.

## APPENDIX C

### CONCESSIONS - EXEMPTIONS FROM PAYMENT

For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person (Proof of disabled person's registration required)
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
Listed Building Consent
Conservation Area Consent
Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995, i.e. where the application is required only because of a direction or planning condition removing permitted development rights.
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person.
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the Control of Advertisements Regulations 1992, dis-applying deemed consent under Regulation 6 to the advertisement in question
If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995
If the application is the first revision of an application for development of the same character or description on the same site by the same applicant (including consent to display an advertisement only if withdrawn or refused):

### CONCESSIONS - REDUCTIONS TO PAYMENTS

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £460
If the application is being made on behalf of a parish or community council then the fee is 50%
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £460
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others
Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable
Where an application consists of the erection of dwellings and the erection of other types of buildings the fees are added together.

### Enforcement Appeal

Fee based on the relevant fee category
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APPENDIX C

**CHARGING DIGEST - Leisure**

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments	
11,805	74,855	76,352	<b>COUNTRY PARKS</b> <b>Pembrey Country Park</b>					
			<b>Park hire</b>				<p><i>Event hire charges generally held to help re-establish events, post-covid</i></p> <p>Prices retained as not inflation sensitive. Rental charge will be applied for activities that do not come under the event bracket (below), for example: weddings; private functions; experiential marketing; caravan rallies with the appropriate insurances etc (in the hire agreement it will state the maximum number of campers for each field).</p> <p>Charge set by Senior Outdoor Rec Manager, and senior officers in team to maximise events income taking into account the following (examples): size of event, area required, event profile, expected visitor numbers, disruption, time of year, the additional work required from the service, how well established or new event, charitable or commercial etc. Charge may also include park entry and/or participant entry fee.</p>	
			Events Field (old archery site)	Daily hire: full field Weekly hire: full field Charity rates	500.00 2,500.00	500.00 2,500.00 3 officer sign-off		
			Monk's Head Field	Daily hire: full field Weekly hire: full field Charity rates	750.00 4,500.00	750.00 4,500.00 3 officer sign-off		
			Medium Area of Land	Daily Hire Size to be agreed	300.00	300.00		
			Small area of land	Daily Hire Size to be agreed	200.00	200.00		
			<b>Major Events</b> within the Park this classifies as event footfall of over 5,000	Rates negotiable depending on scale and location of event				
			Events within the park organised by an external organiser (less than 5,000 footfall)	Commercial Charity/Non profit etc	2.40 per participant Park entry to be charged per vehicle	2.50 per participant Park entry to be charged per vehicle		
			Hourly Staff recharge for External Events	Member of the team to help with external events	27.00 per hour	27.00 per hour		
								Charge to cover staff time before, during or after an event

APPENDIX C

**CHARGING DIGEST - Leisure**

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
			Events run by the events team within the park throughout the year	Price per ticket	Max price of 20.00 per head	Max price of 20.00 per head	Price will be dependent on event type and costs, which will be covered in event plan
				Tradestands at events	Max price 50.00 per day food stalls max 200.00 per day	Max price 50.00 per day food stalls max 200.00 per day	
			Guided Walks	Guided Walks for groups with Rangers	Max price of 10.00 per head	Max price of 10.00 per head	Max number of 35 per ranger
			Fencing hire		2.00 per unit	2.00 per unit	
			Bins		General waste 20.00 per bin, Recycling 9.00 Glass 12.00	General waste 21.75 Recycling 9.35 Glass 12.65	Increase with inflation from Company
			Commercial (Filming)	Full Day filming	500.00	500.00	Plus any rent for field etc
				Promoting the park in a positive manner	See comments	See comments	Discretionary by Senior Manager
			Staff Service (Filming support)	Hourly Rate per Team member	27.00 per hour	27.00 per hour	Manage public, environmental and film crew assistance fees to be agreed by a small group of officers as above
			Conference Facilities		Max price of 100.00 per day	Max price of 100.00 per day	Room Hire charge only F&B offering will be etc
			Team Building Activities		Max 50.00 per day	Max 50.00 per day	
			Birthday Party activities		Max 25.00 per head	Max 25.00 per head	
			<b>Beach access</b>	Beach Key Fob Entry	50.00 per year	50.00 per year	Fisherman permit required
			<b>Memorial Benches</b>	Hawthorne	885.60	945.85	Available in MCP, PCP and LLO
				Hereford	604.00	678.10	
				Grafton Seat	1,250.00	1,357.20	
			<b>Riding Centre (Leased)</b>	Riding Centre tacked horses			Free gate access for users as per lease

APPENDIX C

**CHARGING DIGEST - Leisure**

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
173,315	470,063	479,464	PCP Caravan and camp site (CCC)				<i>Cabinet member approval given for all camping activities due to selling from December. Inflationary increases added in most areas to reflect expected demand and to maintain budgets to target, competitor analysis also achieved for all camping prices.</i>
				Full Season (with electric)	1,989.00	2,100.00	1st March to 31st October
				Full Season (non electric)	1,255.00	1,300.00	1st March to 31st October
				Parking pass extension Nov-March	15.00	15.00	1st November to 31st March
				Glamping pods - per night	70.00 peak 50.00 off peak	70.00 peak 50.00 off peak	2 night minimum stay new offering
				Full season serviced plot (water and electric)	2,400.00	2,500.00	1st March to 31st October
				Summer & Autumn (with electric)	805.00	830.00	Six weeks school holidays
				Summer & Autumn Fully service		950.00	Sept & Oct
				Summer & Autumn Season (non electric)	560.00	580.00	Six weeks school holidays
				Daily rate peak periods (with electric)	25.50	26.50	April - September 5th
				Daily rate peak periods (non electric)	21.50	22.00	April - September 5th
				Daily rate off-peak (with electric)	23.50	24.50	March & September 5th-1st Nov
				Daily rate off-peak (non electric)	19.50	20.00	March & September 5th-1st Nov
				Serviced Peak	28.50	29.50	April - September 5th
				Serviced off peak	25.50	26.50	March & September 5th-1st Nov
				Cyclists/Walkers Peak	10.00	10.00	No Vehicle 1 man tent
				Cyclists/walkers off peak	7.50	7.50	No Vehicle 1 man tent
				Extra Vehicle	6.00	6.00	
				Per Extra Adult	5.00	5.00	

APPENDIX C

**CHARGING DIGEST - Leisure**

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
			<b>PCP General Camping (other areas of park)</b>	Group bookings (bona fide charitable organisations e.g. Scouts, guides, church groups etc) Rallies that are in fields across the Country Park minimum charge for 10 units, must sign Rally Agreement and have relevant insurances Pitches for Seasonal Campsite staff (Site Wardens) Pitches for journalists and media positively promoting PCP	3.00 12.00 per unit or 3.00 vacant caravans Free of Charge Senior Manager Discretion	3.00 12.00 per unit or 3.00 vacant caravans Free of Charge Senior Manager Discretion	For areas outside of main caravan and camping site field Off Peak only. Other times of year field hire will apply Marshalls/deputy marshalls for rallies of 20+caravans stay free of charge. Wardens to stay on site in Warden's cabin to provide 24 hour security/maintenance. Signed by HOS
0	28,347	28,914	<b>Llyn Llech Owain</b>	<b>Catering</b>			Franchise in park
200	11,076	11,298	<b>Millennium Coastal Park</b> <b>MCP field hire / events</b>	<b>Catering</b> <b>Eisteddfod Fields hire</b> Daily hire of: Full Site (3 Fields) Weekly hire rate: Full Site (3 Fields) <b>Charity rates</b> Daily hire of: Full Site (3 Fields) Weekly hire rate: Full Site (3 Fields) Event non commercial Events commercial	500.00 2,500.00 Car parking Carparking plus 2.40 per head	500.00 2,500.00 Car parking Carparking plus 2.40 per head	Catering franchises along MCP Rental charge will be applied for activities that do not come under the event bracket for example weddings, private functions, experiential marketing, circus etc. Fee can be negotiated for larger events as per events charges for PCP
14,333	24,020	24,500	<b>Discovery Centre</b> <b>North Dock</b>	Catering North Dock events hire	25.00 per hour	25.00 per hour	Leased as St Elli's Bay Cannot guarantee exclusivity
35,918	33,330	33,997	<b>Burry Port Harbour</b>	Mooring fees			Charges now set by Burry Port Marina Ltd who have taken over the running of the Harbour since April 2018.
19,614	19,932	20,331		Catering			Catering franchises along MCP



APPENDIX C

**CHARGING DIGEST - Leisure**

COUNTRY PARK PARKING FEES

2020/21 Actual	2021/22 Budget	2022/23 Target	Product	2021/22 Charge Levied	2022/23 Proposed Charge	Comments
<u>Pay &amp; Display Charges</u>				<u>Pay &amp; Display Charges</u>	<u>Pay &amp; Display Charges</u>	
£				£	£	
<b><u>Pembrey Country Park</u></b>						
122,368	251,685	256,719	<b>Cars &amp; Coaches</b>			
			April to September (9:00am-4:30pm)	6.00	7.00	All day charge. Up to 2 hours £3.50. Free access for people who book a course of lessons at Country park for the hours of instruction
			April to September up to 2 hours	3.00	3.50	
			October to March	3.50	4.00	Up to 2 hours £3
			<b>Pay &amp; Display (outside car park)</b>			
			Up to 2 Hours	2.00	2.00	Keep at £2.00, other MCP car parks @ £1.80 (2 hrs) and @ £2.80 (4hrs) to catch up
			Up to 4 Hours	2.70	2.70	
			<b>Motorised 2 Wheeled Vehicles</b>			
			April to September (9:00am-4:30pm)	Free - ANPR System does not read motorcycles	Free - ANPR System does not read motorcycles	
			October to March	Free - ANPR System does not read motorcycles	Free - ANPR System does not read motorcycles	
			15 minute drop off time for anybody dropping somebody off e.g. at Ski centre or Riding School			
109,960	111,483	113,713	<b>Season Tickets</b>			<b>2 number plates per pass must live at same address.</b>
			<b>Annual - First Time Buyers</b>			
			12 month Annual Tickets (from date of purchase)	57.50	60.00	12 month charge applies on date within which financial year the purchase is made. Push people here to guarantee income (16p per day)
			7 day pass	20.00	20.00	Retained price to support visiting tourists to area
			Lost tickets / change of vehicle	10.00	10.00	As per lost policy

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**COUNTRY PARK PARKING FEES**

2020/21 Actual	2021/22 Budget	2022/23 Target	Product	2021/22 Charge Levied	2022/23 Proposed Charge	Comments
<u>Pay &amp; Display Charges</u>				<u>Pay &amp; Display Charges</u>	<u>Pay &amp; Display Charges</u>	
£				£	£	
			<b>Annual - Renewals</b>			
			Loyalty 12 month annual ticket renewal	52.50	55.00	12 month charge applies on date within which financial year the purchase is made. Loyalty price to retain season ticket holders. Push people here to guarantee income for year (15p per day)
			Oct - Mar off season ticket	Discontinued	Discontinued	
<b><u>Llyn Lech Owain</u></b>						
2,441	3,071	3,132	Season Tickets 12 month ticket	27.50	30.00	12 month tickets to increase income all year if there is price increase it would be in the next charge after initial 12 months
2,919	43,043	43,904	Lost tickets / change of vehicle	10.00	10.00	As per lost policy N.B When the car park P&D machine can accommodate then the charges / periods will change to the same charges as MCP/Pendine
			1 Hour	1.10	1.20	
			up to 2 hours	N/A	1.80	
			Up to 3 hours	2.20	N/A	
			Over 3 hours	3.20	N/A	
			up to 4 hours	N/A	2.80	
			Over 4 hours (long stay / all day)	N/A	3.30	

Multi-Park Membership options (PCP / LLO / MCP) - subject to new App being developed now

Bronze Option 1 Park - no discounts normal charges apply

Silver option £85 - choose 2 parks & get 10% discount in Food & Beverage and Activities

Gold Option £100 - choose 3 parks & get 10% discount in Food & Beverage and Activities

All the above are 12 month passes for 2 vehicles registered at the same address

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**COASTAL CAR PARKS (MCP & PENDINE)**

2020/21 Actual	2021/22 Budget	2022/23 Target	Product	2021/22 Charge Levied					2022/23 Proposed Charge					Comments			
				SEASON	Pay & Display Charges (£)					SEASON	Pay & Display Charges (£)						
<b>Millennium Coastal Car Parks</b>																	
105,056	222,492	226,942				Short stay			Long Stay			Short stay			Long Stay		
				per year	Lost tickets & change of car details as per lost policy	up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	per year	Lost tickets & change of car details as per lost policy	up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)		
			Cars	40.00	10.00	1.10	1.70	2.70	3.20	45.00	10.00	1.20	1.80	2.80	3.30	12 month ticket only (from date of purchase), as per Country Parks	
			Motorhome												BP Harbour Motorhomes car park closed on H&S grounds, pending review		
			Boat & Trailer (BP Harbour)	55.00	10.00										12 month ticket		
			Blue Badge Scheme Holders	Get additional 1 hour free with any ticket purchased in line with CCC parking policy					Get additional 1 hour free with any ticket purchased in line with CCC parking policy								

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**COASTAL CAR PARKS (MCP & PENDINE)**

2020/21 Actual	2021/22 Budget	2022/23 Target	Product	2021/22 Charge Levied				2022/23 Proposed Charge				Comments				
				SEASON	Pay & Display Charges (£)			SEASON	Pay & Display Charges (£)							
<b>Pendine Beach Car Parking</b>																
2,412	31,220	31,844		per year		up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	per year		up to 1 hr	up to 2 hrs	up to 4 hrs	all day (max 8hrs)	
			Car Park	N/A		1.10	1.70	2.70	3.20	N/A		1.20	1.80	2.80	3.30	
			Blue Badge Scheme Holders	Get additional 1 hour free with any ticket purchased in line with CCC parking policy				Get additional 1 hour free with any ticket purchased in line with CCC parking policy								

Multi-Park Membership options (PCP / LLO / MCP) - subject to new App being developed now

- Bronze Option      1 Park - no discounts normal charges apply
  - Silver option      £85 - choose 2 parks & get 10% discount in Food & Beverage and Activities (23p per day)
  - Gold Option      £100 - choose 3 parks & get 10% discount in Food & Beverage and Activities (27p per day)
- All the above are 12 month passes for 2 vehicles registered at the same address

**APPENDIX C**

**CHARGING DIGEST - Leisure**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments	
18,108	108,388	110,556	<b>Ski Slope</b>	<b>Recreational Skiing</b>				
				Adult - Rec Ski - 90 mins (includes ski's and boots and helmet)	13.00	14.00		
				Junior - Rec Ski - 90 mins (includes, ski's, boots and helmet)	9.00	10.00		
				Adult - Own Equipment	10.00	11.00	All Charges have been reviewed by evaluation of other similar sites (Cardiff / Llangrannog) and feedback from customers.	
				Junior - Own Equipment	7.50	8.00		
				Student	9.00	9.50		
				Race Club	8.00	8.00		
				OAP/UB40	9.00	9.00		
				Family Ticket (2 adults and upto 3 children)	N/A	40.00		
				7 day consecutive pass rec ski child	35.00	35.00		
				7 day consecutive pass rec ski adult	40.00	40.00		
				3 month pass for rec ski Jan, Feb March Child	150.00	150.00		
				3 month pass for rec ski Jan, Feb March Adult	170.00	170.00		
				<b>Instruction</b>				
				Adult Group Lesson (1hr lesson; & 30 mins ski, includes equipment)	18.00	19.00		Competitor analysis / wage increases
				Junior Group Lesson	12.00	13.00		
				Adult Group Coaching Club (Ski club)	20.00	20.00		90 mins coaching followed by coffee and cake
				Kids Club (group instruction)	8.50	9.00	Saturday Club for 90 mins	
				Kids Club block booking of 6 weeks	40.00	40.00	Ensure numbers for staffing	
				Ski Party	10.00	15.00	Including food offer e.g. Hotdog and chips	
				Adult Party / team building event	10.50	12.00	Not including food	
				Junior Party (tubing / toboggan / not ski)	7.50	7.50	No food	
				Junior School Group	66.00	66.00	Group of 12 students	
				Extra person for Group	5.50	5.50	For groups bring more than allocated amount	
				Private Lesson 1 person	35.00	35.00	50mins + 30 min practice	
				Private Lesson 2 people	50.00	50.00	1 hr + practice	
				Private Lesson 3 people	65.00	65.00	1 hr + practice	
				Private Lesson 4 people	80.00	80.00	1 hr + practice	
				Private Lesson 5 people	95.00	95.00	1 hr + practice	
				Private Lesson 6 people	110.00	110.00	1 hr + practice	
				Adaptive Ski session	6.00	7.00	Part of the Ski 4 all group	
				Adaptive ski private lesson	18.00	27.00	To better reflect costs, and other subsidies to clubs / individuals	
8,088	90,657	92,470						

APPENDIX C

**CHARGING DIGEST - Leisure**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
28,226	35,416	36,124		<b>Passport to Ski Lessons (progressive)</b>			
				Under 16 P2S 6 week course	60.00	60.00	
				Over 16 P2S 6 week course	90.00	90.00	
				Private 1-2-1 P2S 6 Week course	180.00	180.00	
				<b>Shop &amp; servicing of equipment</b>			
				Custom foot beds	60.00	60.00	
				Ski Servicing Full	35.00	35.00	
				Ski Servicing basic	25.00	25.00	Popular with people going on ski holiday, hit by covid so held prices
				Footbeds	45.00	45.00	
				Ski & Boot Hire (for club hire)	5.00	5.00	
				<b>Slope Hire</b>			
				All day both slopes	600.00	600.00	To support return of groups & clubs
				Slope hire full day	450.00	450.00	
				Slope hire half day	300.00	300.00	
				Slope hire 1 hour	100.00	100.00	
26,530	107,458	109,607		<b>Cycle Hire</b>			
				2 hours - Adult	8.50	9.00	
				2 hours - Child	5.50	6.00	
				2 Hours Family ticket	N/A	28.00	
				4 hours - Adult	10.50	12.00	
				4 hours - Child	7.50	9.00	
				4 Hours Family Ticket	N/A	38.00	Family 2 adults and up to 3 children
				1 day - Adult	17.00	18.00	
				1 day - Child	11.00	12.00	
				1 day Family ticket	N/A	55.00	
				Trailer	5.50	6.00	
				Tow along - per hr (inc helmet)	5.30	6.00	
				Adaptive bikes (2 hours)	6.00	7.00	Carer also has a bike for free.
				Child seats - per hr (inc helmet)	3.80	4.00	
				4 Seater bikes	£15.00 per hour	£15.00 per hour	Went up from £10 to £15 last year
				<b>Toboggan</b>			
				1 Ride	3.00	3.50	Minimal sales
				10 rides	17.50	20.00	For parties / groups
				3 Rides	6.00	6.50	Main seller

**APPENDIX C**

**CHARGING DIGEST - Leisure**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
			Golf	<b>Pitch and Putt</b>			
				Child, OAP & Unwaged (9 holes)	4.00	4.00	Based on demand
				Child, OAP & Unwaged (additional 9 holes)	2.20	2.20	
				Adult	5.00	5.00	Based on demand
				Adult (additional 9 holes)	3.20	3.20	
				Family Ticket	17.50	17.50	2 adults and up to 3 children
				<b>Disc Golf</b>			Low uptake
				Child, OAP & Unwaged	4.00	4.00	
				Adult	5.00	5.00	
				Family Ticket	17.50	17.50	2 adults and up to 3 children
				<b>Crazy Golf (18 holes)</b>			
				Child, OAP & Unwaged	4.00	4.50	
			Adult	5.00	5.50		
			Family ticket	17.50	20.00	2 adults and up to 3 children	

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**PENDINE OUTDOOR EDUCATION CENTRE (POEC)**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Service	2021/22 Charge Levied £				2022/23 Proposed Charge £			
				Schools		Non-Schools		Schools		Non-Schools	
				Carms	Out of County	Groups	Comment	Carms	Out of County	Groups	Comment
3,896	346,017	352,937	Bed and Breakfast	20.00	20.00	>25.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost.	20.00	20.00	>26.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost.
			Day visit (no food) 2 activities *	>20.00	>25.00	>25.00	'Instructor led activities' are VAT exempt.	>20.00	>26.00	>26.00	'Instructor led activities' are VAT exempt.
			* Mon-Fri lunch "All in"	178.50 (127.50 FSM)	225.00	260.00	Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr):	184.00 (131.00 FSM)	232.00	269.00	Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr):
			4 day 'All in'	153.00 (108.00 FSM)	190.00	225.00	• To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.	157.50 (111.00 FSM)	196.00	232.00	• To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.
			3 day 'All in'	120.00 (86.50 FSM)	153.00	170.00		125.00 (90.00 FSM)	160.00	175.00	
			Fri tea - Sun lunch (no activity)	80.00	92.00	97.00		82.50	95.00	100.00	
			Activities - 1/2 day rate min 8 in group or £72.00	>12.50	>12.50	>20.00		>13.00	>13.00	>22.00	
			Meals	3.50	3.50 child 4.50 adult	4.00 child 5.00 adult		3.50	3.50 child 4.50 adult	4.00 child 5.00 adult	
			Camping	6.00	6.00	6.00		6.00	6.00	6.00	
			Bunkhouse	10.00	10.00	12.00	Min numbers apply / Bring own bedding	10.50	10.50	13.00	Min numbers apply / Bring own bedding
				No VAT	Plus VAT	Plus VAT		No VAT	Plus VAT	Plus VAT	



APPENDIX C

**CHARGING DIGEST - Leisure**

LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
						<b>Monthly membership prices held until 1st Sept, along with school swim sessions, and specified club hire charges. Classes and facility hires typically 55 mins unless stated</b>
			<b><u>Health &amp; Fitness</u></b>			
81,089	1,935,018	1,973,718	Gym Session (Fitness Suite)	6.20	6.40	No time limit
			Junior Gym Session	4.10	4.20	Age 12 and over, accompanied by an adult up to 16
			Adult Activity Session / Fitness Class	6.20	6.40	Classes e.g. aerobics; kettlebells; circuits etc. Same charge for online Pay as you Go class
			Adult Activity Premium Session / Class		7.10	New Product - in preparation for advanced / alternative classes
			Junior Activity Sessions (u16)	4.10	4.20	
			Adult Activity Premium Session / Class		4.70	New Product - in preparation for advanced / alternative classes
			Fitness Test/Programmes	25.00	25.00	Price held as at top of comparable products
			NERS GP Referral scheme sessional charge per visit for 16 week programme.	2.00	2.00	Charge set by WG supported National Exercise Referral Scheme (NERS). Clients encouraged to become full members after 16 week programme.
			NERS & Health-related (e.g. Falls) scheme Direct Debit charge per month (for duration of 16 week programme)		18.00	New product
			Health-related outreach exercise referral session e.g. Falls prevention	3.70	3.80	Community session delivered at various community halls
			<b><u>Health &amp; Fitness Induction fees</u></b>			
			Induction assessment for 'Pay as you go' customers (free for persons signing up for Direct Debit)	25.00	25.00	Price held as at top of comparable products

## APPENDIX C

### CHARGING DIGEST - Leisure

#### LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
			<b><u>Health &amp; Fitness Memberships</u></b>			<i>Our membership attrition rate pre-covid was very low at 2.53% - with an industry norm of 4 to 5%</i>
			Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD)	46.00	47.00	Entitles 2 Adults and up to 4 Children to access unlimited Fitness suite, classes, and public swim sessions. Also suitable for students living in shared accommodation
			Actif Household additional membership monthly DD fee per child / person	6.50	6.70	
			Fusion' Household £365 Membership (Gym, classes, swim all times monthly DD)	41.00	42.00	<i>Not being sold anymore, but still in place for persons who signed up to this deal before it was replaced by Actif Household Membership. Price still live as members on this deal are being retained.</i>
			Platinum - Gym, classes, swim all times monthly DD for individuals	36.00	36.80	
			Corporate Platinum - Gym, classes, swim all times monthly DD for individuals	31.00	31.70	Price per person where businesses can get more than 5 employees to sign up.
			Synrgy Membership monthly DD (access to specified programme)	24.20	24.70	Deleted as available product
			Over 60's & Student Saver Scheme (Gym & Swim, classes)	27.70	28.30	
			Direct Debit Membership for Fitness Room at St Clears LC and Coedcae	24.30	24.80	Smaller rooms and offer compared to main sites
			Actif Anywhere online classes - subscription per member	10.00	10.00	Product introduced by EBM report Sept 2020. Provides a range of live and pre-recorded classes for members.
			Actif Anywhere bolt-on subscription (for existing members on a core DD subscription)	7.50	0.00	Proposal to add 'free' to fitness direct debit memberships

APPENDIX C

**CHARGING DIGEST - Leisure**

LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
			<b><u>Health &amp; Fitness Administration (joining) fees</u></b>			
			Administration Fee (for new / re-joining members)	15.00	15.00	These are the administration and joining fees charged to new or re-joining customers. Also apply for Broze (swim only memberships). As a service we sign up circa 200 members per month in normal times (pre covid) i.e. £36k pa for £15 admin fee. Some providers don't charge but have much higher attrition rates. Fee helps with retention where people often freeze their membership rather than cancel to avoid re-join fee
			Household Membership Administration Fee	30.00	30.00	
			<b><u>Health &amp; Fitness Products</u></b>			
			Actif Towel	6.40	6.50	Branded hand towel
			Actif RFID Wristband	5.00	5.00	RFID is an electronic system that recognises the member upon entry
			Actif Water Bottle	2.60	2.60	
			Actif RFID Button	2.00	2.00	RFID is an electronic system that recognises the member upon entry
			Actif Membership Card (Replacement)	2.00	2.00	
			Actif Locker Coin Keyring	1.10	1.10	
			Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring)	14.50	14.50	
29,111	1,317,396	1,343,744	<b><u>Swimming</u></b>			
			Adult Swim Session	5.00	5.10	
			Junior Swim Session	3.00	3.10	
			Family Swim Session (2 adults & 2 children)	13.00	13.30	
			Inflatable Session	4.10	4.20	
			FAST session	6.20	6.40	FAST sessions are targeted coached programmes aimed at the competitive and triathlon sports with the new junior FAST targeting under 16s
			Junior FAST session	4.70	4.80	
			Aquafit	6.20	6.40	

## APPENDIX C

### CHARGING DIGEST - Leisure

#### LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
			Swimming memberships			
			Bronze - Swim All Times monthly DD adult	25.60	26.20	
			Corporate Bronze - Swim All Times monthly DD	22.60	23.10	Price per person where businesses can get more than 5 employees to sign up.
			Annual Swim	165.00	170.00	For existing members only, not available anymore. Annual one off fee
			FAST membership - charge per month	27.00	27.60	
			Junior FAST membership - charge per month	24.70	25.20	
			<b><u>Swimming Instruction</u></b>			
			Bubbles	17.50	17.90	
			Junior / Adult Lessons Stage 1-6 Direct Debit	24.70	25.20	30 minute lesson - prices per month
			Junior / Adult Lessons Stage 7-8 Direct Debit	N/A	27.60	New price category to reflect longer session. 45 minute lesson - prices per month.
			Stage 8 ( 3 - 4.5 hours)	44.60	45.50	Delivered at club level
			Stage 9 ( 5 - 8 hours)	52.40	55.00	Delivered at club level
			Stage 10 ( 8.5 - 10.5 hours)	52.40	60.00	Delivered at club level
			Stage 11-12 (12-13.0 hours)	62.90	64.20	Delivered at club level
			Stage 11-12 (13.5-16.5 hours)	68.10	69.50	Delivered at club level
			Performance Stage (15-20 hours)	78.60	80.20	Delivered at club level
			One to One Lessons (Scheme) - per 30 mins	15.60	16.00	Additional time for swimmers on Learn to Swim scheme
			One to One Lessons (External) - per 30 mins	25.00	25.00	Price held due to alignment with competition
			<b><u>School Swimming</u></b>			
			School Swim Session (per child)	2.40	2.45	To be implemented Sept 21, aligned to academic year
			Additional School Swim Instructor recharge	16.40	16.80	An option for schools to add to their school staff capacity if desired/required
			<b><u>Lifeguard Course</u></b>			
			Pool Lifeguard Qualification (per course)	286.50	292.30	<i>All sites</i> Charges are tied to the fee structure published by the awarding body RLSS UK
			Automated External Defibrillator Training	52.40	53.50	

APPENDIX C

**CHARGING DIGEST - Leisure**

LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
10,836	575,126	586,629	<b>Health Suite</b>			
			Sauna (per 55 min session)	7.60	7.80	
			Health Suite & Swim session	8.20	8.40	
			Health Suite & Gym	9.30	9.50	
			<b>*Facility Hire: Wet-side</b>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Main Swimming Pool per Lane	12.40	12.70	£10 at Llandovery as shorter 20m lane rather than 25m
			Main Swimming Pool (1 lifeguard) per 55mins - Carmarthen LC	99.20	101.60	25m x 8 Lane pool (calculated by lane cost x number of lanes)
			Main Swimming Pool (1 lifeguard) per 55mins - Llanelli LC	74.40	76.20	25m x 6 Lane Pool
			Main Swimming Pool (1 lifeguard) per 55mins - AVLC	62.00	63.50	25m x 5 Lane Pool
			Main Swimming Pool (1 lifeguard) per 55mins - Llandovery Pool	40.00	40.80	20m x 4 Lane Pool
			Small Swimming Pool (1 lifeguard) per 55mins	37.20	38.00	At CLC; AVLC; LLC
			Small Swimming Pool (1 lifeguard) per 55mins	29.90	30.50	Llandovery (smaller pool)
			<b>*Facility Hire: Dry-side</b>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			<b>Indoors</b>			
			Sports Hall - Full per 55 mins	47.50	48.50	CLC / NCELCLC / LLC (Half of double hall); AVLC
			St Clears Sports Hall - Full per 55 mins	37.50	38.30	Smaller sportshall
			Llanelli LC Double Sports Hall	95.00	97.00	
			Llandovery LC Small Hall	25.00	25.50	
			Small Hall/Dance Studio	37.50	38.30	Including CLC Judo Hall
			Conference room (All day)	140.00	140.00	Price held due to limited business
			Conference room Morning/Afternoon/ Evening	76.00	84.00	Price aligned to 60% of full day, as per other facilities
			Multipurpose / Function / Activity Room	24.60	25.10	Reduced by 10% for each additional hour booked - New offer*
			Spin Studio - with instructor		75.00	New Product
			Spin Studio - without instructor		50.00	New Product
			Short Tennis / Badminton / Tennis - per court, 55 mins	9.60	9.80	
			Squash / Table Tennis - per court, per 40 mins	7.20	7.40	

## APPENDIX C

### CHARGING DIGEST - Leisure

#### LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
			<b>Outdoor - Athletics Track</b>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Athletic Track (club - per hr)	61.40	62.70	Equates to £49.12 per/hr for block bookings. General charge comparable with similar facilities across Wales and UK and reflective of facilities/services whilst considering sustainability of main hirer(s) i.e. club income via membership base and charge per person per session.
			Athletic Track (per person per hr usage)	6.20	6.40	For individual bookings
			Athletic Track Steward (1 Hour)	16.40	16.80	An option for bookers to add to their club/school/org capacity if desired/required. Primarily to support athletics
			Athletic Track Steward (Half Hour)	8.20	8.40	
			1/2 day hire of track (4 hrs): Standard hire charge	176.00	250.80	Previous cost was based on cost pre refurb (6 lanes, etc). Standard charge for 4 hrs at full cost would be (2022/23) £250.80.
			1/2 day hire of track (4 hrs): NGB / Club / HE&FE		225.80	10% discount off standard charge
			1/2 day hire of track (4 hrs): Schools		189.00	25% discount off standard charge
			Full day hire of track (8hrs): NGB / Club / HE&FE	293.00	501.60	Previous cost was based on cost pre refurb (6 lanes, etc). Standard charge for 4 hrs at full cost would be (2022/23) £250.80.
			Full day hire of track (8hrs): NGB / Club / HE&FE		452.00	10% discount off standard charge
			Full day hire of track (8hrs): NGB / Club / HE&FE		377.00	25% discount off standard charge
			<b>Outdoor - Grass Football pitch</b>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Football pitch - middle of track	38.90	39.70	CLC

## APPENDIX C

### CHARGING DIGEST - Leisure

#### LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
			<b>Outdoor - All Weather pitches</b>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			All weather pitch - full size 2G (Carmarthen, Amman Valley)	61.40	62.70	2G pitch is sand filled and suitable for Hockey and Soccer training (and junior Soccer matches only)
			Half Pitch 2G All Weather pitch	36.90	37.70	
			All Weather pitch - small 2G Llanelli LC	25.30	25.90	Smaller than half pitch dimensions
			Full Red Gravel Pitch (without lights)	38.90	39.70	Aligned to half 2G
			Half Red Gravel Pitch (without lights)	23.30	23.80	Aligned to 60% of full hire
			All weather pitch - full size 3G (Penrhos School, Llanelli. Also proposed at Amman Valley LC)	80.50	82.20	3G pitch is suitable for contact sports such as Rugby and Soccer matches. Higher costs to maintain, licence and replace, plus charges in line with other comparable 3G pitches, e.g. Coleg Sir Gar
			Half Pitch 3G All Weather pitch	48.30	49.40	Popular with teams sharing facilities for Winter training. 60% of full
			Match hire - for 3G	96.50	98.70	Agreed with local football leagues to support completion of fixtures due to waterlogged pitches etc, whilst trying to keep charge affordable when compared with normal match fees. Normally weekend slots. 120% of one hour charge
			<b>Outdoor - Courts and Multi Use Games Areas (MUGA)</b>			<i>20% discount applies for clubs block booking 10 or more sessions</i>
			Outside Netball Court, per 55 min and MUGA 55Mins	18.20	18.60	
			Tennis - per court, 55 mins	9.60	9.80	
			<b>Outdoor - Changing Rooms</b>			
			Changing Facilities	22.00	22.50	
			Changing Facilities (per person)	3.00	3.10	
			<b><u>Children's Parties</u></b>			
			Birthday Party Per Child	10.50	10.80	Minimum of 10 children for dryside & minimum of 15 children wetside
			Themed Party - no food		7.95	New Product. Approx 2 hrs
			Themed Party - with food		9.95	New Product. Approx 2 hrs

## APPENDIX C

### CHARGING DIGEST - Leisure

#### LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
			<b><u>Leisure Saver Scheme</u></b>			
			Actif Saver Card (12 months)	15.00	15.50	Annual fee which then gives 10% discount on paid activity at all times.
			Actif Super Saver Card - Benefits (12 Months)	15.00	15.50	Annual fee which gives 40% discount off-peak and 10% at all other times (Concession applies for Students; 50+; and those on benefits)
			7 day leisure centre membership - Adult	18.60	19.20	Price based on 3 x fitness session cost
			7 day leisure centre membership - Child (<18)	9.00	9.30	Price based on 3 x jnr swim
			7 day leisure centre membership - Family (up to 2 adults and 2 children)	27.60	28.50	Price based on one adult plus one chld pass
			<b><u>Equipment Hire Charges</u></b>			
			Squash Racket Hire	3.20	3.30	
			Badminton Racket Hire	3.20	3.30	
			Short Tennis Racket	3.20	3.30	
			Table Tennis Bat Hire	3.20	3.30	
			Tennis Racket Hire	3.20	3.30	
			Football Hire	3.20	3.30	
			<b><u>Children's Instructed Sessions</u></b>			
			Junior Activity Session	4.10	4.20	Multi sports, soccer, netball etc
			Direct Debit 'Active Young People' sessions	16.40	16.80	Monthly charge for Junior activity sessions for sports based activities and dry-side coached courses
			<b><u>Softplay Adventure Area</u></b>			
			Play Zone (per 55 mins) under 3 year olds	2.30	2.40	
			Play Zone (per 55 mins) 3 year olds and over	3.90	4.00	Play centre at Carmarthen Leisure Centre



## APPENDIX C

### CHARGING DIGEST - Leisure

#### LEISURE CENTRE CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Target £	Product	2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
			<b><u>Holiday Activity Programmes</u></b>			
			Half Day	10.80	13.20	Without food. Aligned to 60% of full day cost
			Half Day		17.30	New product. With lunch. Lunch @ £4.10 added
			Full Day	25.60	26.10	With lunch
			Weekly	115.20	117.50	With lunch
			Full Day	21.50	22.00	Without food
			Weekly	96.75	99.00	Without food
			Lunch - where added to product		4.10	New product
			Additonal food (e.g. breakfast / tea)		2.00	New product

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Charitable organisations may apply for up to 50% reduction for fundraising events, as can partners such as health, education, etc. This will require approval by the Sport & Leisure Management Team, and will be minuted and consistent.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Head of Service and Sport & Leisure Management Team. Will be minuted and consistent.

## APPENDIX C

### CHARGING DIGEST - Leisure

#### ACTIF COMMUNITY SPORT CHARGES

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £		2021/22 Charge Levied £	2022/23 Proposed charge £	Comment
2,371	124,641	127,134	<b><u>Actif Anywhere (digital platform)</u></b>			
			Small School/Venue Annual Fee	365.00	365.00	Pupil numbers aligned to Education classification
			Medium School/Venue Annual Fee	438.00	438.00	Pupil numbers aligned to Education classification
			Large School/Venue Annual Fee	525.60	525.60	Pupil numbers aligned to Education classification
			Independent Living Centre Annual Fee	TBC	TBC	Ongoing dialogue
			Care Home Annual Fee	TBC	TBC	
			Bespoke session	TBC	TBC	Ongoing dialogue
			<b><u>Hire of activity provision to partners</u></b>			
			Activity Coach p/h	22.50	23.00	
			Programme Management p/h	30.00	30.60	
			<b><u>Community Activity Sessions</u></b>			
			Introductory price for 'Actif Communities Team' led programmes (up to 16 weeks)	2.00	2.10	Approx 1 hr
			Coach-led session in the community	3.70	3.80	Approx 1 hr

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Charitable organisations may apply for up to 50% reduction for fundraising events, as can partners such as health, education, etc. This will require approval by the Sport & Leisure Management Team, and will be minuted and consistent.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Head of Leisure Sport & Leisure Management Team. Will be minuted and consistent.

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
			<b><u>THEATRES</u></b>				<i>New charges proposed for 2022/23 include new tiered hourly rates to incentivise hirers to be more efficient with hours, and to keep within a maximum working week of 48 hours (which supports the Theatre's Annualised hours working protocol). New prices have been tested, and hire costs can be balanced as long as hirers are willing to reduce excessive hours. Income from commercial hires (at full rates) subsidise community &amp; amateur hirers. Charges proposed with sensitivity and knowledge of market to ensure sustainability of users.</i>
24,003	258,829	264,006	<b>Lyric</b>	<b>Hire of Venue</b>			
			<b>Main House</b>	Daily Rate: Performances	1,070.00 (5 hours)	190.00 / hour	Minimum 4 hours, Maximum 10 hours. Inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups.
				Daily Rate: Performances Overrun Hours	67.00 (per hour up to 10 hours)	380.00 / hour	Now charged over 10 hours
				Weekly Rate: Performances	4,400.00	4,000.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
				Weekly Rate: Performances Additional Hours	N/A	285.00 / hour	For first 8 hours (new)
				Weekly rate: Performances Overrun Hours	N/A	475.00 / hour	Over 48 hours (new)
				Daily Rate: Fit-ups and Rehearsals:	600.00 (4 hours)	80.00 / hour	Minimum 4 hours, maximum 10 hours. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups.
				Daily Rate: Fit-ups and Rehearsals: Overrun Hours	40.00 (per hour up to 10 hours)	160.00 / hour	Now charged over 10 hours

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments	
			<b>Conferences</b>	Weekly Rate: Fit-ups and Rehearsals	N/A	3,200.00	Up to 40 hours (new)	
				Weekly Rate: Fit-ups and Rehearsals Additional Hours	N/A	120.00 / hour	For first 8 hours (new)	
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours	N/A	200.00 / hour	Over 48 hours (new)	
				Conferences	530.00	530.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount. <b>Now includes live stream package.</b>	
				<b>Classes &amp; Workshops</b>	Conferences: Additional hours per hour	115.00	115.00	
					Studio Hire Daytimes per hour	15.50	15.50	
				Studio Hire evenings & weekends per hour	25.50	25.50		
17,807	405,299	413,405	<b>Y Ffwrnes</b>	<b>Hire of Venue</b>				
			<b>Main House</b>	Daily Rate: Performances Main Hous	1,070.00 (5 Hours)	215.00 / hour	Minimum 4 hours, Maximum 10 hours. inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups.	
				Daily Rate: Performances Overrun Hours	67.00 (per hour up to 10 hours)	430.00 / hour	Now charged over 10 hours	
				Weekly Rate: Performances	4,400.00	4,400.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.	
				Weekly Rate: Performance Additional Hours	N/A	322.50 / hour	For first 8 hours (new)	
				Weekly Rate: Performances Overrun Hours	N/A	537.50 / hour	Over 48 hours (new)	

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
			<b>Stiwdio Stepni</b>	Daily Rate: Fit-ups & rehearsals	600.00 (4 hours)	80.00 / hour	Minimum 4 hours, Maximum 10 hours. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups.
				Daily Rate Fit-ups and Rehearsals: OverrunHours	40.00 (per hour up to 10 hours)	160.00 / hour	Now charged over 10 hours
				Weekly Rate: Fit-ups and Rehearsals	N/A	3,200.00	Up to 40 hours (new)
				Weekly Rate: Fit-ups and Rehearsals Additional Hours	N/A	120.00 / hour	For first 8 hours (new)
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours	N/A	200.00 / hour	Over 48 hours (new)
				Daily Rate: Performances	530.00 (5 hours)	90.00 / hour	Minimum 4 hours, Maximum 10 hours. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups.
				Daily Rate: Performance Overrun Hours	67.00 (per hour up to 10 hours)	180.00 / hour	Now charged over 10 hours
				Weekly rate: Performances	1,750.00	1,750.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
				Weekly Rate: Performances Additional Hours	N/A	135.00 / hour	For first 8 hours (new)
				Weekly rate: Performances Overrun Hours	N/A	225.00 / hour	Over 48 hours (new)
			Daily Rate: Fit-ups and Rehearsals	280.00 (4 hours)	30.00 / hour	Minimum 4 hours, Maximum 10 hours. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups.	

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
			<b>Conferences</b>	Daily Rate: Fit-ups and Rehearsals Overrun Hours	40.00 (per hour up to 10 hours)	60.00 /hour	Now charged over 10 hours
				Weekly Rate: Fit-ups and Rehearsals	N/A	1,200.00	Up to 40 hours (new)
				Weekly Rate: Fit-ups and Rehearsals Additional Hours	N/A	45.00 / hour	For first 8 hours (new)
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours	N/A	75.00 / hour	Over 48 hours (new)
				Main House Conferences	530.00	530.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount. <b>Now includes Live Stream Package.</b>
				Main House Conferences: Additional hours per hour	115.00	115.00	
				Studio & Crochan Conferences	215.00	215.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount. <b>Now includes Live Stream Package.</b>
				Studio & Crochan Conferences: Additional hours per hour	53.00	53.00	
			<b>Classes &amp; Workshops</b>	Studio & Crochan Workshops - Daytimes	15.50	15.50	
				Studio & Crochan Workshops - evenings & weekends per hour	25.50	25.50	
106	18,125	18,488		<b>Miner's Theatre</b>	<b>Monday to Sunday</b>		
			<b>Performances</b>	Daily Rate: Performances	360.00 (5 hours)	62.00 / hour	Minimum 4 hours, Maximum 10 hours. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups.
				Daily Rate: Overrun Hours	33.00 (per hour up to 10 hours)	124.00 / hour	Now charged over 10 hours

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				Weekly Rate: Performances	1,470.00	1,300.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
				Weekly Rate: Performances Additional Hours	N/A	285.00 / hour	For first 8 hours (new)
				Weekly rate: Performances Overrun Hours	N/A	475.00 / hour	Over 48 hours (new)
				Daily Rate: Fit-ups & rehearsals	200.00 (4 hours)	25.50 / hour	Minimum 4 hours, maximum 10 hours. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups.
				Daily Rate: Fit-ups & rehearsals Overrun Hours	20.00 (per hour up to 10 hours)	51.00 / hour	Now charged over 10 hours
				Weekly Rate: Fit-ups and Rehearsals	N/A	1,020.00	Up to 40 hours (new)
				Weekly Rate: Fit-ups and Rehearsals Additional Hours	N/A	38.25 / hour	For first 8 hours (new)
				Weekly Rate: Fit-ups and Rehearsals Overrun Hours	N/A	63.75 / hour	Over 48 hours (new)
			<b>Classes &amp; Workshops</b>	Workshops Hire Daytimes per hour	15.50	15.50	
				Workshops Hire evenings & weekends per hour	25.50	25.50	
2,188	148,219	151,183	<b>All Theatres</b>				
			<b>Misc Resources</b>	Box Office Commission	5%	5%	Charged on the net box office takings for performances under hire contracts
				PRS	Recharged to applicable tariff	Recharged to applicable tariff	Performing Rights Society recharge - tariffs varies according to type of show. Charged on the net box office takings

## APPENDIX C

### CHARGING DIGEST - Leisure

#### THEATRES AND ARTS VENUES

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				Credit Card Commission	2%	2%	Charged on the net box office takings
				Tickets for Performances & Events	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Tickets prices set in accordance with programming strategy, and with sensitivity and knowledge of market and local audiences. Occasional special initiatives (such as 'Pay What you Decide' or discounted/free tickets offered to specific community groups, offered to incentivise and develop or diversify audiences, and to be determined in line with audience development plans.
				Additional discounts on hire charges for specific initiatives	Management discretion (more than one officer to agree)	Management discretion (more than one officer to agree)	Occasional special initiatives such as discounted/free venue hire offered to specific community groups, offered to incentivise and develop local community engagement and support, and to be determined in line with audience development plans.
				Loyalty Card Scheme	5%	5%	5% bonus to Individual TSG Loyalty Card Holders (Agency Ticket sales are precluded from the Individual TSG Loyalty Card Scheme). Sales by registered Ticket Agents not applicable and are subject to negotiation.
				Bank Holiday rates	Double rate	Double rate	All venue hire including performances, fit-ups and rehearsals, and additional hours, but excluding weekly hires.
				Overrun charges per hour	200.00	Now listed under additional charges and overrun charges	Additional Hours and Overrun hours intended to discourage excessive hours, and to support a maximum working week of 48 hours (as per Theatres annualised hours protocol).
				Marketing services recharges	By quotation + 15%	By quotation + 15%	e.g. radio or print advertising, e-mail or social media campaigns etc.
				Technical services & equipment recharges/ contracted hire	By quotation + 15%	By quotation + 15%	e.g. piano tuning, special effects, technical equipment, additional technical staff.
				Kiosk & Bar	Mark up to RRP	Mark up to RRP	



**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments	
0	40,257	41,062	Dylan Thomas Boathouse	<b>Entrance Fees</b>				
				<b>Entry Charges</b>				
				Adults	5.25	5.50		
				Concessionary	4.25	4.50		
				Children (7 - 16)	2.50	2.50		
				Parties of 5 or more	10% discount	10% discount		
				Family Ticket (2 adults & 2 children)	13.50	13.50		
				Educational Party Visits. Winter months only	Free	Free		
				Access to Writing Shed to the Public during Peak holiday periods. Photography allowed.	30.00 - 90.00	30.00 - 90.00		Minimum charge £30, access to be arranged
				Tickets for Events	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc		Management discretion delegated
			<b>Facility Hire</b>					
			Access to the Writing Shed By professional Companies/individuals	90.00 per hour, 45.00 for amateur groups/individ.	90.00 per hour, 45.00 for amateur groups/individ.		Access hours by negotiation	
			Per hour - Access for to the Boathouse for profit making filming & photography	130.00 per hour	130.00 per hour		Access hours by negotiation	
			Per hour - Facility fees for private hire for functions/events (out of normal hrs)	£250 up to 3 hours and £50 per hour thereafter	£250 up to 3 hours and £50 per hour thereafter		Potentially available as a wedding venue. TBC. Facility hire at management discretion.	
424	28,356	28,923		<b>Bookshop</b>	Mark up to RRP	Mark up to RRP	30% mark up	
2,064	45,593	46,505		<b>Tearoom</b>	Prices vary according to menu. Target 3 x wholesale costs	Prices vary according to menu. Target 3 x wholesale costs		

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
5,025	17,007	17,347	Oriel Myrddin	<b>Retail Area</b>	30%	30%	Retail mark-up at discretion of Manager with view to maximising profit whenever possible
				Exhibitions originated by gallery and made available to tour elsewhere	500.00	1000.00	
				Tickets for Events	45.00 - 250.00	45.00 - 250.00	No change
0	150	153		<b>Hire of Studio</b>			
				Room hire /hr or part			
				Room hire /session, morning, afternoon or evening	25.00	25.00	No change
				Room hire all day	40.00	40.00	
				Gallery Hire Evening 5pm -9pm (include one member of Staff)			Managers discretion
				Deposit on Gallery hire			
				School Artist Workshop Residencies			This can vary depending on the nature of the supporting external grant
			Formal education visits to gallery (schools & colleges)	up to 10 students 30.00	up to 10 students 30.00		
			Gallery led workshops for schools	11-20 students 60.00 21-25 students 75.00	11-20 students 60.00 21-25 students 75.00	No change No change	
6,898	26,900	27,438	<b>Exhibitions &amp; work on sale commissions</b>			These will be taken to the Trustees for comment and any changes they may decide	
			Grant Aided Exhibitions				
			Exhibited work	30%	30%		
			Gallery open workshops - Adults	half day 45.00 whole day 60.00 - 100.00 weekend 100.00 w/s series 250.00	half day 45.00 whole day 60.00 - 100.00 weekend 100.00 w/s series 250.00	Dependent on who delivers, outcome materials etc. No change No change	
			Gallery open workshops - Children	5.00 - 35.00	5.00 - 35.00	Dependent on who delivers, outcome materials etc.	
			Lectures	2.00 - 5.00	2.00 - 5.00	Suggested donations to the gallery are increasing	

APPENDIX C

**CHARGING DIGEST - Leisure**

THEATRES AND ARTS VENUES

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
41	14,110	14,392	Carmarthenshire Centre for Crafts - Y Gat / The Gate	<b>Studio Hire</b>			
				Large Units	130.00	135.00	Option for Management Discretion (2 officers to agree)
				Small Units	75.00	80.00	Option for Management Discretion (2 officers to agree)
				<b>Meeting Room Hire Community 'not for profit' organisations</b>			
				<b>Weekdays</b>			
				Per hour in the day	18.00	18.00	Option for Management Discretion (2 officers to agree)
				Per hour in the evening	25.00	25.00	
				Session of up to 4 hours	40.00	40.00	
				Full day	75.00	75.00	
				<b>Weekends</b>			
				Per hour in the day	25.00	25.00	Option for Management Discretion (2 officers to agree)
				Per hour in the evening			
				Session of up to 4 hours	50.00	50.00	Option for Management Discretion (2 officers to agree)
				Full day	80.00	80.00	Option for Management Discretion (2 officers to agree)
				<b>Meeting Room Hire Commercial Users</b>			
				<b>Weekdays</b>			
				Per hour in the day	25.00	25.50	
				Per hour in the evening	35.00	35.75	
				Session of up to 4 hours	55.00	56.00	
				Full day	85.00	87.00	
				<b>Weekends</b>			
				Per hour in the day	40.00	40.00	
			Per hour in the evening				
			Session of up to 4 hours	75.00	75.00		
			Full day	95.00	95.00		
			<b>Kiln Firing</b>		20.00		

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**THEATRES AND ARTS VENUES**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
266	0	0		<b>Tea Room</b>	N/A	N/A	Café Closed due to potential impact on similar businesses nearby.
10,618	23,506	23,976		<b>Retail Area</b>	Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT	Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT	Also at Management discretion (2 officers to agree)
				<b>Tickets for Events</b>	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Also at Management discretion (2 officers to agree)

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**ARCHIVES, LIBRARIES & MUSEUMS**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
19,889	3,054	3,115	<b>Archives</b>	<b>Photographic Permits</b>			
				1 day	7.00	7.20	
				1 week	20.00	20.40	
				1 year	100.00	102.00	
				Use of tripod (day rate)	10.00	10.20	
				<b>Reproduction in Publications</b>			
				Price per image	30.00	30.60	
				<b>Bespoke Research Fees</b>			
				1 hour min. & 2 hours max. per request	35.00	35.70	
				1 hour minimum & 2 hours maximum			
				<b>Official Letter</b>			
				Official Letter / Letter of Certification	8.00	8.20	
				<b>Filming on Premises.</b>			
				Hourly rate (minimum 1 hour)	55.00	57.00	
				<b>Television.</b>			
				Welsh / Regional broadcast up to 10 years	100.00	102.00	
				British broadcast up to 10 years	150.00	153.00	
				Reproduction worldwide up to 10 years	170.00	173.00	
				Web use of images	60.00	61.00	
				Web use - Online digital streaming services	200.00	205.00	
				<b>Stationery</b>			
				Pencils	0.40	0.40	
				<b>Photocopying</b>			
				Black & White A4	0.60	0.60	
				Black & White A3	0.70	0.70	
				Coloured A4	0.80	0.80	
				Coloured A3	0.90	0.90	

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**ARCHIVES, LIBRARIES & MUSEUMS**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				<b>Scanned Copies</b>			
				Printed on A4 plain paper	0.60	0.60	
				Printed on A3 plain paper	0.70	0.70	
				Scanned copy saved to CD for 1	3.00	3.10	
				Scanned copy saved to CD for 2 - 5	5.00	5.10	
				Scanned copy saved to CD for 6 - 10 (Max.)	10.00	10.20	
				<b>Digital Copies - Sent by email</b>			
				Jpeg file type for 1	2.00	2.10	
				Jpeg file type for 2 - 5	4.00	4.10	
				Jpeg file type for 6 - 10 (Max.)	8.00	8.20	
				<b>Group Visits</b>			
				Group visit per session (20 people maximum)	10.00	10.20	
236	2,422	2,470	<b>Library Service</b>	<b>Lending Fees</b>			
				DVDs/Videos	2.00	2.00	No change as to encourage higher usage
				DVD Box sets	2.00	2.00	No change as to encourage higher usage
				CDs/Cassettes	1.00	1.00	No change as to encourage higher usage/gradually to be phased out
				<b>Reservation Charges</b>			
				Items not in stock	4.00 per item	4.00 per item	No change as to encourage higher usage
3,656	48,644	49,617		<b>Lettings Fees</b>			
				per hour	15.00	15.00	No change/ in line with other providers
				per 2.5 - 4 hr session	38.00	38.00	No change/ in line with other providers
				per day 9am to 4:30pm	68.00	68.00	No change/ in line with other providers
				evening 5pm to 10pm	100.00	100.00	No change/ in line with other providers
				weekly rate for exhibitions	30% commission fee on any sales during the exhibition	30% commission fee on any sales during the exhibition	No change

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**ARCHIVES, LIBRARIES & MUSEUMS**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				Gallery/Room Hire per week incl. public performance	250.00 for non profit making organisation, 350.00 for profit making organisation	250.00 for non profit making organisation, 350.00 for profit making organisation	No change
74	13,672	13,945		Projector hire	10.00 per hire session	10.00 per hire session	No change
				<b>Fines</b>	20p per day up to a maximum of £10 per item (adults only)	20p per day up to a maximum of £10 per item (adults only)	No change/being phased out by other authorities
				DVD's	1.00 per day up to a maximum of 10.00 per item	1.00 per day up to a maximum of 10.00 per item	No change
865	12,575	12,827		<b>Photocopying</b>			
				Black & White A4	0.20	0.25	5p increase per copy
				Black & White A3	0.30	0.35	5p increase per copy
				Coloured A4	0.70	0.75	5p increase per copy
				Coloured A3	1.20	1.25	5p increase per copy
				Scanning	1.00 per copy	1.20 per sheet	20p increase per copy
				<b>Bespoke Research Fees</b>			
				Private	30.00 per hour	35.00 per hour	£5 increase in line with other providers
				Commercial	45.00 per hour	50.00 per hour	£5 increase in line with other providers
				Family history training sessions	15.00 per hour	15.00 per hour	No change
				Local history enquiries e.g newspaper searches, census searches	5.00 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at 5.00 per half hour)	7.50 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at 7.50 per half hour)	£2.50 increase in line with other providers

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**ARCHIVES, LIBRARIES & MUSEUMS**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				<b>Makerspace room hire fees</b>			
				per hour	15.00	15.00	Includes equipment as part of hire
				per 2.5 - 4 hr session	38.00	38.00	Includes equipment as part of hire
				per day 9am to 4:30pm	68.00	68.00	Includes equipment as part of hire
				evening 5pm to 10pm	100.00	100.00	Includes equipment as part of hire
				Weekly rate non-profit organisations	250.00	250.00	Includes equipment as part of hire
				Weekly rate profit making organisation	350.00	350.00	Includes equipment as part of hire
				<b>Makerspace equipment hire per session</b>			
				Green screen	10.00	15.00	VFM
				Recording Equipment	10.00	15.00	VFM
				Projector	10.00	10.00	No change
				Sewing Machine	10.00	10.00	No change
				<b>Instruction Fees (1st induction free)</b>			
				Staff led	30.00	30.00	No change/new to service
				Commercial	45.00	45.00	No change
				<b>3D printing charges</b>			
				3D printing per minute	1.00	1.00	No change
0	17,224	17,568	<b>Museums</b>	<b>Museum of Land Speed</b>			
				Admissions			Museum closed until Summer 2022. Phase 1 pricing consultation (Baker Richards 2020) recommended dynamic pricing model to reflect seasonality and a new service provision. Phase 2 (Dec 21-Mar 22) financial planning consultant to be appointed to develop detailed cost and income analysis from which charges will be recommended.
481	34,891	33,296	<b>Venue Hire</b>	<b>Museum of Land Speed</b>			
				Multifunction Room			As above. Standard hire charge to be confirmed with option for discounted charges for small community organisations and premium charges commercial events.



**APPENDIX C**

**CHARGING DIGEST - Leisure**

**ARCHIVES, LIBRARIES & MUSEUMS**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
				<b>Carmarthenshire Museum</b>			
				<b>Bishops Library</b>			
				Per hour (10am- 4.30pm)	22.00	22.00	No change proposed following museum 2 year closure, to re-start interest in venue hire. New trading company operating on site with rooms for hire available from 2022.
				per half day (up to 3 hours)	48.00	48.00	
				per day (9am to 4:30pm)	75.00	75.00	
				Out of hours (morning) per hour	30.00	30.00	
				Out of hours (evening) fixed rate	110.00	110.00	
				<b>Bishops Dining Room</b>			
				Half day			
				Day			
				Out of hours (evening) fixed rate			
				<b>Parc Howard</b>			
				<b>Stepney Gallery</b>			
				Per hour (10am- 4.30pm)	22.00	22.00	Museum closed 2021/22 for building renovations. Costs will remain at current level to be reviewed following museum redevelopment and business assessment.
				per half day (up to 3 hours)	48.00	48.00	
				per day (9am to 4:30pm)	75.00	75.00	
				Out of hours (morning) per hour	30.00	30.00	
				Out of hours (evening) fixed rate	110.00	110.00	
				<b>Neville Gallery</b>			
				Per hour (10am- 4.30pm)	22.00	22.00	
				per half day (up to 3 hours)	48.00	48.00	
				per day (9am to 4:30pm)	75.00	75.00	
				Out of hours (morning) per hour	30.00	30.00	
				Out of hours (evening) fixed rate	110.00	110.00	
				<b>Museums All/venue hire</b>			As above
				Exclusive hire	0.00	0.00	
				TV/Film location	260.00	260.00	

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**ARCHIVES, LIBRARIES & MUSEUMS**

2020/21 Actual £	2021/22 Budget £	2022/23 Budget £	Business Unit	Service Provided	2021/22 Charge Levied £	2022/23 Proposed Charge £	Comments
			<b>Sales</b>	<b>Equipment hire, per event</b>			
				Projector hire + screen	15.00	15.00	
				Flipchart and pens	10.00	10.00	Hire service unavailable during museum closure
				Extension cable, cable covers	10.00	10.00	
				Easel, each	10.00	10.00	
				Portable induction loop	10.00	10.00	
				Lectern	10.00	10.00	
				Retail (all sites)			Retail mark-up varies according to sales categories guided by industry standards
				Refreshments			
				Supply of digital images	26.00	26.00	No change proposed
				Image licence	75.00	75.00	
				Arts / crafts sales			Minimum 30% commission on sales
				<b>Photocopying</b>			
				Black & White A4	0.22	0.00	Service unavailable during museum closure
				Black & White A3	0.33	0.00	
				Coloured A4	0.77	0.00	
				Coloured A3	1.32	0.00	
				Scanning	1.10	0.00	
				<b>Research fees</b>			
				Private/individual, per hour	33.00	35.00	Aligned to Libraries charges for consistency
			Commercial, per hour	46.00	50.00		